



MADISON NEWTON

INTERIOR DESIGN STUDENT

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1602 East Elm Avenue, Stillwater, OK, 74074

OBJECTIVE

Hardworking student, skilled in multiple computer design programs seeking an internship opportunity at a commercial firm. Bringing years of customer service experience and education at a CIDA accredited school to enhance the firm's quality and performance.

EDUCATION

Oklahoma State University | Stillwater, OK
B.S. in Design, Housing, and Merchandising: Interior Design
Minor: Sustainable Design
Overall GPA: 3.87
Expected Graduation Date: May 2023

EXPERIENCE

YMCA of Greater Oklahoma City
Front Desk Representative
May 2021 – Current
Assisting members with membership services and providing exceptional customer service while maintaining an organized workspace for other employees.

SGA Design Group
Interior Design Intern
December 14, 2020 – January 15, 2020
Collaborated with architects and other interior designers to provide commercial renovations to clients through AutoCAD and Sketchup programs. Assisted due diligence for permitting and construction documents.

Planet Fitness
Member Services Representative
October 2020 – January 2021
Interacting with members through positive customer service and problem-solving strategies.

ORGANIZATIONS

- | | | |
|--------|---------------|---|
| • IFMA | • USGBC | IFMA Treasurer 2021-2023 |
| • ASID | • Phi Upsilon | Phi Upsilon Omicron Treasurer 2021-2022 |
| • IIDA | Omicron | |

Profession Skills:

- AutoCAD
- Construction Documents
- Adobe Suite
- Sketchup/Enscape
- Revit

Soft Skills:

- Time-Management
- Adaptability
- Collaboration
- Problem Solving
- Organization

Other Experience:

NeoCon 2021

October 4-6

Gained professional experience within the industry and interacted with professionals of all backgrounds.